



February 23, 2021

Director  
Office of Child Care  
330 C ST SW, 4<sup>th</sup> Floor  
Washington, DC 20201

Dear OCC Director:

This letter describes how the Mechoopda Indian Tribe of Chico Rancheria (“Tribe”) plans to use the Child Care and Development Funds (CCDF) awarded under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). We understand that this description will be used for the purpose of informing the Office of Child Care, Administration for Children and Families and Congress how our Lead Agency anticipates using the funds to support the child care needs in our jurisdiction.

The Tribe plans to use CRRSA funds for activities in the following categories:

**1. Direct Services/Subsidies**

- Provide child care subsidy assistance to health care sector employees, emergency responders, sanitation workers, farm and other food service workers, and/or other workers deemed essential or frontline during the response to coronavirus.

**2. Implementation of Virus Mitigation Policies and Practices**

- Professional cleaning service for CCDF providers that focuses on professional sanitation/cleaning methods for the child care facilities.
- Sanitation care packages for CCDF provider facilities for continuous cleaning in-between the professional cleanings. The contents of the packages may include, but are not limited to, hand sanitizer, sanitizing wipes, etc.

**3. Grants or Assistance (Other than Subsidies) to Stabilize Child Care Providers**

- Training and certification incentives for CCDF provider staff. To support and enhance the professionalism of our current child care providers, we will provide incentives and support for CCDF provider staff who maintain certain certifications and complete additional certification critical for providing the best standards in child care.

#### **4. Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic**

- Mini-grant to Boys and Girls Club to provide assistance to a provider not participating in the subsidy system prior to the pandemic and provide support to a local community program that provides essential services to local families.
- Sanitation care package for the Boys and Girls Club to provide support for continuous cleaning of the facility. The contents of the package may include, but are not limited to, hand sanitizer, sanitizing wipes, etc.

#### **5. Other**

- Hire consultant to update the Tribe's child care policies/procedures and draft emergency preparedness and disaster plan.
- Purchase four computers, a quality printer, and any necessary accessories to be used in Tribal Library for families and children to use as needed for school work and or educational activities.
- Provide family enrichment activities between parents and children. The Tribal Child Care Program will plan and hold activities that will enrich family time between parents and children. While activities will target families and children within the age group of the Child Care Program, 1 week thru 12 years of age, activities for children over the age of 12 may also be included.
- Family care packages for child care families including sanitation items, PPE, and household essential items.
- Grocery vouchers for Tribal families that have children within the age bracket 1 week thru 12 years of age.
- Family cooking kits for in-home family enrichment activities.
- Camping supplies for outdoor activity program
- Archery supplies for outdoor activity program Basic tablets for Preschoolers with Leapfrog and other educational applications

Due to the truncated timeline for the submission of this letter and the need for the request for purchases to comply with the Tribe's procurement policy, the Tribal Council has not yet approved the above plan on how CCDF CRRSA funds will be spent. The Tribe's timeline for deciding how funds will be spent is as follows: Staff will present the above plan to the Tribal Council at the March 6, 2021 Tribal Council Meeting. Any revisions or additions will be noted and, if necessary, presented to Tribal Council at the March 16, 2021 Tribal Council Meeting for final approval.

The Tribe will amend our CCDF plan as a result of activities implemented under CRRSA funding not currently described in the plan within 60 days of implementation.

Sincerely,

/s/

Dennis Ramirez

Tribal Chairman

Mechoopda Indian Tribe of Chico Rancheria

cc: Paul Noski, Regional Program Manager, Office of Child Care, Region 9  
Kurt Gee, Program Specialist, Office of Child Care, Region 9  
Joshua Lee, Program Specialist, Office of Child Care, Region 10